

OFFICIAL

FEDERAL CITY PERFORMING ARTS ASSOCIATION, INC.

Minutes
Board Of Directors
2 February 1986
1:00 P.M.
Rettenmaier/Waldo Residence

Present:		Absent:	Also Present:
Bohn	Sabacek	Doss	Trinkley
Bowen	Sumner	Herman	Rosendall
Bernhardt	Venema		
Kremer	Ziskind		
Maddox			
Rettenmaier			
Reynolds			

Note:
The Secretary received the undirected proxy of HERMAN for RETTENMAIER.

Call to order: 1:25 P.M.

- Minutes:
SUMNER Moved that the minutes of the meeting of 12 JAN be accepted.
CARRIED.

SUMNER Moved that the minutes of the meeting of 25 JAN (Boardette) be accepted.
CARRIED.

BOWEN The invitation to the Mayor's Birthday has been withdrawn.
ZISKIND Stated that he had received a telephone call of apology from the Mayor's Office.
- Treasurer's Report:
Written report was not available for the meeting.

SUMNER Spoke of charts of accounts and how they are/could be maintained.
BERNHARDT Stated that he is working on the chart, and that he is using a ledger--especially to check against the budget.
SABACEK Measuring and Monitoring are important to the management process.

3. June Concert Budget:

BOWEN Commission to Mr. Faith is under music acquisition, and is not a concert cost.
We have 8 pages of Kennedy Center program--1 of which is for our program listing.
SUMNER & Will offer upgrades to season subscriptions, for a
MADDOX price, to box seats at \$25.00/ea.
BOWEN. Don't open up problems with the season subscriptions. We have already established the season.
RETENMAIER Don't discount concerts, other than through established season subscriptions.
ZISKIND Does not believe in turning money away.

4. GALA FESTIVAL II. Travel & Housing:

ZISKIND Has prepared GALA Travel Memo #1.
Scott SANCHEZ will work with hotel reservations.
Northwest is in the process of purchasing Republic.
Travel forms will be available tonight.
SABACEK & All of GALA must be "talked-up"
MADDOX

5. GALA Liasion:

MADDOX No new news from GALA.
Consider hosting a party after our concert, for the entire Festival. Hotel ball-room affair.
SUMNER Capital Club is interested in doing a special reception. Check with Ian GORDON

6. Memo from WALDO.

SUMNER WALDO was approved to sign for Association, in grant matters, at the last (i.e. 12JAN) board meeting.

7. Business Division:

BERNHARDT Working on the GUERRANT and HOLLOWAY contracts.
Will work with divisions on accounts.

8. Music Division:

TRINKLEY March music is all in.
Dorothy Kingston is to be engaged to perform.
June program is set--3 sections, because of
orchestra requirements.

I. Whale Songs
Trinkley piece
Faith commission
/15 min./

II. Mozart
Brahms with Mme. Forrester
Schubert " " "
/10 min./

III. Viva l'Amour
100 Pipers
Kumbayah
-Potomac Fever-
Unusual Way
Blues or Rogers & Hammerstein -- 3-4 pcs.
with Mme. Forrester

ENCORE: Sing a Song with Mme. Forrester

GALA FESTIVAL Program will be mostly from June.
We are allowed 30 minutes.

Mozart
Whale Songs
Trinkley piece
Faith commission
Kumbayah
Viva l'Amour
100 Pipers
These Eyes of Mine
Ruth and Mary will play.

Concert year 1986-1987 recommendations:

Holiday Concert: December. Church setting.

March Concert: Traditional spring variety
concert. Perhaps at Ellington School.

June Concert: Pops program in a hotel/
cabaret setting.

1-2 performances of March Concert "On the Road"

National Cathedral: Choral prelude and/or
Vespers service.

MADDOX What is the status of the Festival pieces?
BOARD: Not known, yet.

SUMNER Moved acceptance of June Concert, as presented.

MADDOX Called question.
CARRIED.

SUMNER motion. CARRIED.

MADDOX Moved BOARD authorize TRINKLEY to proceed with arranger for arrangements/orchestrations for June-- not to exceed \$1.K

CARRIED.

RETENMAIER Moved acceptance of concepts for 1986-1987 season.

CARRIED.

MADDOX TRINKLEY has other June commitments; perhaps he can not do our concert.

SUMNER Looked to variations in budgeting for different types of June concerts.

ROSENDALL Keep in mind production and promotion requirements.

BOWEN Is working with R. J. QUINN on a Wolf Trap engagement; there will be no move until after we fill the Kennedy Center.

9. Production:

BOWEN Items have been reviewed by the Board already.

REYNOLDS Revised budget for March is almost finished, per VAN LUYN.

10. Membership:

RETENMAIER Polo shirts are beeing investigated.

Name-tags (permanant) are being investigated.

Ten (10) are paid to Minneapolis--includes two (2)

Capital Club members; there are an additional

twenty-nine (29) deposits--includes two (2)

guests; four (4) will not attend.

Expressed thanks to Section Coordinators for assistance with Ole.

We will attempt "family dinners" for 1 rehearsal weekend each concert-period.

SUMNER Fifth Anniversary party is scheduled for 28JUN86.

Is looking at a fund-raiser post-June-concert reception.

11. Fund-raising:

SUMNER We have ca. \$13.5K from Capital Club.

Acknowledgments and thank-yous are a little behind.

Requested donor record forms for program listings.

Papers are in-hand to apply for a grant for next season.

WALDO is researching sources for other grants, and

is looking to making additional applications.

Ad sales for March are \$4.9K as of last Friday.

Events:

GALA WEEK (to be announced in April Quarter-Notes)
5-10MAY86
MONDAY: GUERRANT-HOLLOWAY presentation
TUESDAY: Murder Mystery Dinner(s)
WEDNESDAY: Auction
THURSDAY: Fundraiser at Friends
FRIDAY & SATURDAY: Midnite Blue presentation
BRAYTON will be events coordinator.

SUMNER Reviewed variations in budget and budget themes
over the present year...and projected a \$4.7K
surplus...if all goes according to plan.

BOARD: Approved the concept of GALA WEEK.

12. Promotion / Publications:

ROSENDALL Reviewed Holiday questionnaire, and summarized the
90+ responses.
Is working on a new logo--doing design work with
Phyllis.
Quarternotes will cost \$961. from Hot Line.

13. Box Office:

Deadline for Chorus ordering is moved to 16FEB86

14. Nominating Committee:

Secretary serves Ex Officio.
Noted that the following terms expire: Bernhardt,
Bohn, Doss, Herman, Maddox, Sumner, Venema.

15. FCPAA Office.

SABACEK Will purchase: filing cabinets, typing table,
folding table, basic supplies.
Mr. McLAUGHLIN will provide chairs.
Michael BARNES is donating carpet.
Tom DEBRUYCKER is donating desk.

SABACEK Guidelines for office use were reviewed.

SABACEK Call-back issued for memorabilia; STARNER will
coordinate and catalogue.

16. Master Calendar:

FEBRUARY 22-23 Weekend rehearsal
22--KenCen 10-1, 2-5
23--Levine 2-5

MARCH 8 Rehearsal. N.Y. Ave. Pres. 10-1, 2-5
9 Board. Bohn residence
12 Tech rehearsal
13 Dress rehearsal
14-15 Concert
16 FREE

APRIL 6 Board. Kremer residence
 12-13 Rehearsal weekend. U. MD.

MAY 11 Board. Levine school
 25 Memorial Day Party. Sabacek
 26 Rehearsal

JUNE 1 Annual Meeting. Levine school. 4:00 P.M.
 8 Board. Levine school
 21 Orchestra rehearsal
 21 Concert
 28 Anniversary Party
 29 Rehearsal

JULY 2 FLY to Minneapolis
 2-7 GALA Festival II

17. Other:
BOWEN Moved that the new board...
 WITHDRAWN.
- BOWEN Moved to adjourn.
 CARRIED.

Meeting adjourned: 4:20 P.M.

W. F. Rettenmaier, Jr.
W. F. RETTENMAIER
Secretary